

Butler Township Monthly Board Meeting

April 25, 2022

Call to Order 7:00 PM. Pledge of Allegiance. Roll Call of Officers—Present: Supervisor Gary Smith, Trustee Chris Brenner, Treasurer Deb Bracy, Trustee Janis Olney and Clerk Linda Hammontree. None absent. Others present: Erica Ewers, Gary Hammontree, Velma and J.A. Cole and Matt Ashenfelter.

Brenner/Olney **motion to approve March 2022 minutes** and placed on file. Motion carried.

Budget Amendments: Motion by Smith/Bracy **to amend Twp. Hall Account to \$17,000**, taking \$10,000 out of the General Fund and moving it to Twp. Hall Account (was set at \$7000). Motion carried.

Treasurer’s Report-Deb Bracy. **General Fund:** Beginning balance @ 4/01/21 \$125,741.56. Receipts: \$161,797.88 (+250.60). Transfer from **ARPA:** \$42,609.03. Transfer from Tax \$15,296.07. Expenditures: \$(189,552.46). Balance @ 3/31/22 \$155,892.08. **ARPA Account:** \$19,891.57 (-250.60). **Perpetual Care Fund:** Beginning balance @ 4/01/21 \$901.96. Receipts: \$40.25. Expenditures: \$(8.48). Balance @ 2/28/22 \$933.73. Total cash-on-hand \$176,717.38. Motion by Olney/Hammontree to approve Treasurer’s Report. Motion carried.

Accounts Payable-Deb Bracy. **Motion** by Hammontree/Olney **to approve bills be paid.** Motion carried.

Check#	Payee	Reason	Amount
6300	Litchfield Fire Dept.	4 th Qtr. Fire Protection	\$2591.86
6301	Quincy Fire Assn.	1 st Qtr. Fire Protection	8750.00
6302	Linda Hammontree	Twp. Hall Chair leg pad replacements+supplies	72.54
6303	Election Source	Absentee Ballot Drop Box	2203.50
6304	Deborah Bracy	Copies	30.90
6305	VOID		
6306	VOID		
6307	VOID		
6308	Colden Company Inc	(Supervisor) Computer maintenance	60.00
6309	Ad-Visor	Public Notice- Budget Annual Meeting	60.66
6310	Branch County Rd. Commission	½ payment 2022 Road Projects	16,785.64
6311	Double E Enterprises	Assessing Services	1033.67
6312	BS&A Software	Tax Assessment Software Contract	651.00
6313	Double E Enterprises	Assessment Supplies + Appeal cost	462.94
6314	Area One Lawn Care	Lawn Maintenance	1250.00
6315	Triple “J” Construction	Twp. Hall Assessible Ramp repair	3300.00
6316	Triple “J” Construction	Twp. Hall siding removal and re-siding	+ 6200.00
Total amount of bills paid =			\$43,452.71

Assessor’s Report-Erica Ewers: Michigan Tax Tribunal, K. Kesson appeal, new telephone hearing scheduled for May 9 at 8:30. No new action and no compliance with setting up a time

for access to property for Assessor, as ordered. Working on Assessing Reform information. Database info rolled over first week of April. 2 splits pending and working on taxpayer questions. Continued collection of data from Equalization and Abstract office. Motion by Smith/Hammontree to approve Assessor's Report. Motion carried.

Property Assessing Reform Act: Goal of (public)Online Data Access of property description/assessment information (BSA Software Contract) reviewed, with focus on Twp. Compliance with Property Assessing Reform Act. Township falls outside the range of necessary Internet access (25 meg. Download/ 3 meg. Upload), putting it into the exempt category. Motion by Hammontree/Bracy to table discussion on BSA Software contract. Motion carried.

Zoning Admin. Report-Matt Ashenfelter: 4 permits issued. 1) #0078 Magdalena Schwartz, 922 Moore Rd, Rebuild fire damaged 1st floor, \$25 Permit fee collected 2) #0079 Wayne Cornish, 1184 Burbank Rd., 38" X 24' accessible ramp, fee exempt 3)#0080 Nathan Eicher, 44' X 80' AG stick built barn, \$50 fee collected 4)#0081 Sam Hammond, 30' X 40' new dwelling, \$50 fee collected. 3 complaints. 1 Violation D. Lopresto, 1184 Clarendon Rd., temp. mobile home, Permit Issued, with conditions , gone past deadline for compliance with no progress. Twp. Attorney to be consulted (approved 2/28/22 Board meeting). Motion by Smith/Hammontree to approve Zoning Report. Approved.

Planning Commission 4/12/22 Workshop minutes presented for acceptance. Motion by Smith/Bracy to accept 4/12/22 Planning Commission Workshop minutes. Minutes accepted.

Letter sent to Twp. Fire Protection providers (by Supervisor Smith) presented. Motion by Olney/Hammontree to approve letter sent. Motion carried.

Branch County Road Commission 2022 Road Projects Contract Resolution: Motion by Olney/Brenner to approve Branch County Road Commission 2022 Road Project Resolution Contract of \$33,571.27, for 14.88 miles (\$11,280.67 per mile) of 2" gravel on sections of Moore, E.Girard, Annin, Bidwell, Ely and Craft roads, with a sub-total of \$167,856.38 minus \$100,713.83 out of Maintenance balance (if positive balance 12/31/21) and 20% discount if contract and 50% payment received by 5/1/22. Roll Call Vote: Smith AYE Brenner AYE Bracy AYE Olney AYE Hammontree AYE. Resolution declared adopted.

Twp Hall Update-Supervisor Smith: Contract for 3 Twp. Hall storm doors \$710 Triple "J" Construction, labor and materials presented. Motion by Hammontree/Olney to approve \$710 Contract with Triple "J" Construction for installation of 3 Twp. Hall storm doors, materials and labor included. Motion carried.

Meeting adjourned. 8:00 P.M.

Submitted by Clerk Linda Hammontree

Supervisor _____