

## BUTLER TOWNSHIP MONTHLY BOARD MEETING

April 26, 2021

**Call-to-Order** 7:00 P.M. Pledge of Allegiance. **Roll Call:** Officers present: Supervisor Gary Smith, Treasurer Deb Bracy, Trustee Chris Brenner, Trustee Janis Olney and Clerk Linda Hammontree. **Others present:** Velma + Jay Cole, Gary Hammontree, Michelle Reed and Sheriff John Pollack.

**Sheriff's Report**-Sheriff John Pollack: New Jail finishing work is in progress, and parking lots and landscaping will begin in May. Jail had it's first positive Covid-19 test in March, but as of April 23<sup>rd</sup> all clear. Butler Twp. Report: 73 complaints – Traffic, Animal, Property Damage, Peace Officer and Road Hazards were the top 5. Complete report on file.

**Motion** by Brenner/Olney to **approve March 2021 minutes.** Approved.

**Treasurer's Report**-Deb Bracy: **General Fund:** Beginning balance@ 4/01/2020 \$50,422.11. Transfer in from Tax Account: \$ 90,553.26. Receipts: \$150,570.94. Expenditures: \$(165,804.75). Balance @3/31/2021 \$125,741.56. **Perpetual Care Fund:** Beginning balance @ 4/01/2020 \$892.17. Receipts: \$40.16. Expenditures: \$ (30.37). Balance @ 3/31/2021 \$901.96. **Total cash-on-hand** \$126,643.52. Motion by Brenner/Hammontree to approve Treasurer's report. Approved.

**Accounts Payable**-Deb Bracy. Motion by Olney/Bracy to approve bills be paid. Approved.

<b>Check #</b>	<b>Payee</b>	<b>Reason</b>	<b>Amount</b>
6153	Linda Hammontree	Postage, ZOOM Video Cam and Speakers	\$ 45.98
6154	Quincy Fire Association	2021/2022 1 <sup>st</sup> Quarter Fire Protection	8750.00
6155	Litchfield Fire Department	2020/2021 4 <sup>th</sup> Quarter Fire Protection	2541.04
6156	-----VOID-----	-----VOID-----	VOID
6157	Area One Lawn Care	Lawn Maintenance	1100.00
6158	Double E Enterprises	Assessing Services and Tax Assessment Supplies	1353.08
6159	-----VOID-----	-----VOID-----	VOID
6160	Branch County Road Commission	½ payment 2021 Road Projects	3794.47
6161	J.A. Cole	2 ZBA meeting Wages	27.70
6162	Eileen VanVleet	2 ZBA meeting Wages	27.70
6163	Rodney Olney	2 ZBA meeting Wages	27.70
6164	Gilbert Kelly	2 ZBA meeting Wages	27.70
6165	Deborah Bracy	Postage	+ 55.00
<b>Total of bills paid</b>			<b>\$17,750.37</b>

**Assessor's Report**-Gary Smith: Equalization stated that 2021 Board of Review info was approved, therefore the database was rolled over to 2022, on April 16<sup>th</sup>. 15 new items required for AMAR and working on that, aiming at a projected audit in September. Data was collected from Equalization and Branch County Abstract office. Complete report on file. Motion by Smith/Brenner to approve Assessor's report. Approved.

**Zoning Administrator's Report:** 1 permit issued #0057 (Reed) 10 X 18 addition & wrap around deck, \$50 permit fee paid. Motion by Smith/Brenner to approve Zoning Report. Approved.

**Quincy Fire Association Annual Report** submitted by Mike Sherman. Motion by Olney/Bracy to approve the Quincy Fire Association Annual Report. Approved.

**Branch County Road Commission 2021 Road Projects Contract.** Motion by Hammontree/Brenner to approve 2021 Road Contract with Branch County Road Commission, 2" gravel 1.1 mile Burbank Road (between Herricksville Rd. and Litchfield Rd.) and 2" gravel 0.75 mile Wendorf Road (between Moore Rd. and Herricksville Rd.) for a cost of **\$7,588.94**.

**Roll Call Vote:** Smith AYE Brenner AYE Bracy AYE Olney AYE Hammontree AYE. Motion approved.

**Township Building Repairs:** Motion by Bracy/Brenner to approve Triple "J" Construction LLC bid of \$4702 for backroom new ceiling tiles, sealcoat and replace OSB lean-to, and replace 8 Hall windows (haul away of refuse included) materials and labor. **Roll Call Vote:** Smith AYE Brenner AYE Bracy AYE Olney AYE Hammontree AYE. Approved. Motion by Olney/Brenner to approve ½ payment of \$4702 window and repair bid, if necessary before next meeting. **Roll Call Vote:** Smith AYE Brenner AYE Bracy AYE Olney AYE Hammontree AYE. Approved.

**Other matters:** Motion by Smith/Olney to accept ZBA minutes for (2) meetings 5/1/21 6 PM and 5/1/21 6:50 PM. Accepted. Motion by Smith/Hammontree to suspend Twp. Hall rentals until Oct. 14<sup>th</sup>, due to Covid restrictions. Approved.

**Meeting adjourned:** 7:43 PM

Submitted by Clerk Linda Hammontree

**Supervisor** \_\_\_\_\_

