

**BUTLER TOWNSHIP MONTHLY BOARD MEETING
DEC. 17, 2018**

Call-to-Order 7 PM. Pledge of Allegiance. Roll Call of Officers—Present: Supervisor-Gary Smith
Trustee-Chris Brenner Trustee-Janis Olney Treasurer-Deb Bracy Clerk-Linda Hammontree.
None absent. Others present: Erica Ewers, Eileen VanVleet, Matt Ashenfelter, Velma & J.A.
Cole, John Shilling, Russ Jennings, Don Reid, Rod Olney and Gary Hammontree.

Motion by Bracy/Olney to **approve Nov. 2018 minutes**, with corrections of Check # 5831 James Webb -May 2018 through Sept.2018 wages \$1346.46 added to the Accounts payable and total of bills paid corrected to \$30,488.25. Approved.

Treasurer’s Report-General Fund: Beginning balance @ 4/01/18 \$63,626.78. Transfer in from Tax Account:\$34,789.97. Receipts: \$95,610.61.Expenditures: \$(142,901.09).Balance @11/30/18 \$51,126.27.**PerpetualCareFund:**Beginning balance@4/01/18 \$870.22. Receipts:\$36.47. Expenditures:\$(45.46). Balance @11/30/18 \$861.23. Total cash-on-hand \$51,987.50. **Motion to approve Treasurer’s Report** by Brenner/Hammontree. Approved.

Budget Amendment-Motion by Hammontree/Bracy to **move \$500 from General Account to Elections Account**, increasing the budget amount to \$5000 (from \$4500). Approved.

Accounts Payable-Deb Bracy. **Motion** by Hammontree/Brenner to **approve bills be paid**. Approved.

Check #	Payee	Reason	Amount
5832	Branch County Treasurer	2018 WinterTax Postage/Supplies/Collection Bond	\$ 114.45
5833	Lake Michigan Mailers	Payment on November Postage for Winter Tax	49.73
5834	Double E Enterprises	Assessing Services	725.00
5835	Quincy Fire Association	4 th Quarter Fire Protection	10,125.75
5836	Michigan Election Resources	Voter Identification Cards	54.83
5837	Eileen VanVleet	December 2018 Board-of-Review Wages	11.08
5838	Gary Hammontree	December 2018 Board-of-Review Wages	11.08
5839	Election Source	Nov.2018 General Election Prelim/Accuracy Full Testing	1460.00
5840	Area One Lawn Care	Burial Fees for Cremains at Whig Cemetery	50.00
5841	Branch County Clerk	Public Notice/Programming-General Election Nov.2018	+ 285.95
Total of bills paid			= \$12,887.87

Planning Commission Report-Gary Smith: (November) 1 new permit issued to David Graber. New business at the old “Grey Horse” site, on Clarendon Road, in the name of Holland Epoxy Floors + More, LLC needs to request permit for installed sign. Discussed set-back requirements. **Motion** by Hammontree/Bracy to **accept Planning Commission Report**. Approved.

Board-of-Review and Assessor's Report-Erica Ewers: Dec. 2018 B-O-R approved 1 Hardship exemption at 90%. Revised House Bill 6049 has moved on to the Senate. It removes: Level 3&4 designations; full time assessors; full time office hours; the 5,000 parcel requirement; the \$12 million tax revenue; the assessing district to meet IAAO Staffing; prohibiting elected officials to be assessors; regional Board of Reviews; land value maps. Must still meet AMAR requirements and has multiple steps if not met; additional BOR training; possibly funding to help with such items. **Motion** by Olney/Bracy **to accept BOR and Assessor's Report**. Approved.

Zoning Administrator Report-Matt Ashenfelter: 1 site verification for zoning compliance. 1 site required to submit a site plan, to be presented to the Planning Commission. One expired permit check. Complete report on file. **Motion** by Hammontree/Brenner **to approve Zoning Report**. Approved. Request for new updated Zoning Permit forms (\$118.75 for 150). **Motion** by Olney/Bracy **to approve purchase of new Zoning Permit forms**. Approved.

2019-2020 Board-of-Review Appointments: Gary Hammontree, Eileen VanVleet, Vern Geer, and J.A. Cole (as an alternate) presented as appointments for B-O-R . **Motion** by Hammontree/Bracy **to approve B-O-R appointments**. Approved.

Review of Twp. Disability Policy: Legal review of Disability Policy wording approval and costs presented to Board, and discussion of splitting the fee with Algansee and Quincy Townships. **Motion** by Hammontree/Bracy **to approve sharing 1/3 of legal cost** with Algansee and Quincy Townships, **for Legal review of Disability Policy for Butler Township**. Approved.

Quincy Fire Assn.: **Motion to approve 2019-2020 Quincy Fire Dept. Operational Budget** by Bracy/Olney. Motion carried. **Motion to approve 2019-2020 Quincy Fire Dept. Capital budget** by Smith/Bracy. Motion carried. **Motion** by Smith/Brenner **to send President of Quincy Fire Association (Ray Conley) a letter stating that Butler Township will obtain Legal Counsel to pursue withdrawal from the Quincy Fire Association**. Motion carried.

Meeting adjourned 7:40 P.M.

Submitted by Linda Hammontree-Clerk

Supervisor _____