

## BUTLER TOWNSHIP MONTHLY BOARD MEETING

Dec.27, 2021

**Call-to-Order** 7 P.M. Pledge of Allegiance. Roll Call of Officers—Present: Supervisor Gary Smith, Treasurer Deb Bracy, Trustee Chris Brenner, Trustee Janis Olney and Clerk Linda Hammontree. None absent. Others present: Velma and J.A. Cole and Gary Hammontree  
 Motion by Brenner/Bracy to approve the **October 2021 minutes**, as presented and placed on file. Motion carried.

**Treasurer’s Report**-Deb Bracy: **General Fund:** Beginning balance @ 4/01/21 \$ 125,741.56. Receipts: \$106,175.11. Expenditures: \$(128,980.44). Balance @ 11/30/21 \$102,936.23. **ARPA ACCOUNT:** \$62,250.00. **Perpetual Care Fund:** Beginning balance @ 4/01/21 \$901.96. Receipts: \$ -0- . Expenditures: \$ (8.48). Balance @ 11/30/21 \$893.48. Total cash-on-hand \$166,079.71. Motion by Hammontree/Brenner to approve the Treasurer’s Report as presented and placed on file. Motion carried.

**Accounts Payable**-Deb Bracy. Motion by Olney/Hammontree approve the bills be paid. Motion carried.

Ck#	Payee	Reason	Amount
6257	Quincy Fire Association	4 th Qtr. Fire Protection	\$8750.00
6258	Double E Enterprises	Assessing Services	879.00
6259	-----VOID-----		
6260	Litchfield Fire Dept.	3 rd Qtr. Fire Protection	2591.86
6261	-----VOID-----		
6262	Branch County Treasurer	Winter Tax Bills paper/envelopes	147.26
6263	Eileen VanVleet	Dec. Board-of-Review 1 hr.	11.08
6264	Gary Hammontree	“ “ “ “ “	11.08
6265	J.A. Cole	“ “ “ “ “	11.08
6266	John Hancock	Twp. Board Pension Adjustment	200.00
6267	-----VOID-----		
6268	Marana Group	Winter Tax Bills balance of process	49.11
6269	Triple “J” Construction	1 <sup>st</sup> payment Twp. Hall Floor/Windows	+ 10,000.00
Total of bills paid = \$			22,650.47

**Assessor’s Report:** Michigan Tax Tribunal telephone hearing date, for K. Kesson case, set for Feb. 25, 2021 1 P.M. December 14,2021 B-O-R approved 3 petitions. Last round of permits reviewed Dec. 20<sup>th</sup>. Attended a 6 hour renewal class for report writing. Data entry up to date, with notes and photos entered into the computer. Personal Property mailings will go out the end of the week. Continued collection of items from Equalization and Abstract office. Motion by Bracy/Brenner to accept the Assessor’s Report. Motion carried.

**American Recovery Act Plan Update**-Gary Smith: Twp. Attorney Charles Lillis letter presented, with review and approval of Twp. applications concerning American Recovery Act Fund submissions. Wolfinger’s Hardware, Inc. bids for Furnace/Air-Conditioner unit, and plumbing updates presented. **Motion by Brenner/Olney to approve bid 1) \$9800 for furnace/air-**

**conditioner and 2) \$3800 for plumbing updates of new water heater, outdoor hydrant and new kitchen bar faucet ,includes parts/labor and removal of old materials for all work.**

Motion unanimously carried. New upstairs windows, flooring repair (back room) and new flooring replacement (full downstairs) bid from Triple "J" Construction for \$19,100. **Motion by Smith/Brenner to approve Triple "J" Construction \$19,100 bid for 10 upstairs windows, removal of old carpet/repair floor backroom, install flooring full downstairs with new trim, and replace accessible ramp, with a first payment of \$10,000 required at start.** Motion carried unanimously. **Motion by Bracy/Hammontree to approve \$10,000 start payment to Triple "J" Construction.** Motion unanimously carried.

**Other matters:** Treasurer Bracy requested approval to replace malfunctioning printer. **Motion by Smith/Olney to approve purchase of new printer.** Motion carried. 4 checks to Treasurer from Clerk, for deposit. 1) #15955 \$40, Horton Law, PC, refund. 2) #098271 \$39.54, Coldwater Community Schools for Election reimbursement 3) #6081498 \$59.50 from AF Group, group dividend 4) #035171 \$6.96, Tekonsha Community Schools for Election reimbursement. Any Winter Tax bill complaints are suggested to call Assessor Erica Ewers.

**Meeting adjourned 7:25 P.M.**

Submitted by Clerk Linda D. Hammontree

Supervisor \_\_\_\_\_