

BUTLER TOWNSHIP MONTHLY BOARD MEETING

Dec. 30, 2024

Call-to-Order 7 P.M. Pledge of Allegiance. Roll Call of Officers: Present-Supervisor Rod Olney, Trustee Chris Brenner, Treasurer Deb Bracy, Trustee Janis Olney & Clerk Linda Hammontree. Other present: Eileen VanVleet, Velma Cole, Garren Griffith, John Dean VanDyke, Pat Van Dyke, Donna Swanson, Carmen Torbet, and Elease Torbet.

Motion by Brenner/Olney to approve Nov. 2024 minutes. Motion carried.

Budget Amendment: Due to State mandated costs of Early Voting, and State funding only available for 2024 Presidential Primary, Election budget was not adequate to cover Early Voting for August and November(Dearth Center rental, supplies, election notices, and equipment testing). Motion by Hammontree/Bracy to move \$2500 out of the General Fund and move to Election Fund, increasing it to \$9000 (from current \$6500). Motion carried.

Treasurer's Report-Deb Bracy: General Fund: Beginning balance@4/01/24 \$235,967.12. Receipts: \$118,114.04. Transfer from ARPA \$ -0-. Transfer from Tax Account \$ -0-. Expenditures: \$(155,524.97). Balance @ 11/30/24 \$198,556.19. ARPA Account \$3,361.26. Perpetual Care Fund: Beginning balance @ 4/01/24 \$946.83. Receipts: \$ 1.18. Expenditures: \$(73.01). Balance @ 11/30/24 \$875.00. Escrow Account: \$15,000. Total cash-on-hand \$ 217,792.45. Motion by J. Olney/Brenner to accept Treasurer's Report. Motion carried.

Accounts Payable-Deb Bracy. Motion by Brenner/Hammontree to approve accounts payables. Motion carried.

<u>Check#</u>	<u>Payee</u>	<u>Reason</u>	<u>Amount</u>
6708	Branch County Treasurer	Winter Tax Bills & Envelopes	\$ 236.49
6709	Gannett Michigan	Special Use Permit Public Notice	107.50
6710	Branch County Clerk	Public Notice&Early Voting Costs (Aug&Nov)	2614.13
6711	Quincy Fire Assn.	4 th Qtr. Fire Protection	8750.00
6712	Double E Enterprises	Assessing Service	1037.17
6713	Elections Source	General Election Equipment Testing (Full)	1631.00
6714	Branch County Clerk	General Election Programming & Public Notice	573.32
6715	Janis Olney	HP Laptop for Supervisor's Use	586.81
6716	Matt Ashenfelter	Zoning services provided beyond Contract	347.89
6717	Eileen VanVleet	Board-of-Review Wages for Dec. 2024	14.78
6718	Jeremy Brenner	" " " " " " "	14.78
6719	William Reed	" " " " " " "	14.78
6720	Deborah Bracy	Ink for Stamper	7.99
6721	DMCI Broadband, LLC	1/18/25 through 1/17/26 Twp. Website Fee	+ 26.58

Total of bills paid =\$15,963.22

Assessor's Report-EricaEwers: Motion by Hammontree/Brenner to approve Assessor's Report, as presented. Motion carried.

Zoning Administrator Contract: Zoning Administrator Contract presented for completion of 2024/2025 fiscal year (January 1, 2025 to Mar.31, 2025) for \$1374.99, with John D. VanDyke as Zoning Administrator. Motion by J. Olney/Brenner to approve contract. Motion carried.

Other matters: Motion by Olney/Bracy to approve a purchase of Laptop PC for Zoning Administrator use. Motion carried. Motion by Hammontee/Olney to approve destruction of old Computer (Supervisor) components. Motion carried. \$50 check Heminger Twp. Hall Rental and \$50 cash Fickle land split to Treasurer for deposit. Discussion on remedy of junk property on Clarendon Road.

Meeting adjourned at 7:25

Submitted by Clerk Linda Hammontree

Supervisor _____