

# BUTLER TOWNSHIP MONTHLY BOARD MEETING

January 27, 2025

**Call-to-Order** 7 P.M. Pledge of Allegiance. Roll Call of Officers: Present-Supervisor Rod Olney, Trustee Chris Brenner, Treasurer Deb Bracy, Trustee Janis Olney & Clerk Linda Hammontree. Other present: Eileen VanVleet, Velma Cole, Dean VanDyke, Pat Van Dyke, Donna Swanson, Al McClellan, Jeff Haines, Julie Daniels, Reed Daniels and Jason Bingman.

Public participation: Commissioner Al McClellan introduced Frank Walch as the replacement of Bud Norman, on the Branch County Board of Commissioners.

Motion by Brenner/Bracy to approve Dec. 2024 minutes. Motion carried.

**Budget Amendment:** Motion by Janis Olney/Bracy to move \$10,000 out of the General Fund and move to Township Board Account, increasing it to \$35,000 (from current \$25,000). Motion carried.

**Treasurer's Report**-Deb Bracy: General Fund: Beginning balance@4/01/24 \$235,967.12. Receipts: \$142,696.04. Transfer from ARPA \$ -0-. Transfer from Tax Account \$ -0-. Expenditures: \$(172,653.98). Balance @ 12/31/24 \$206,009.18. ARPA Account \$3,361.26. Perpetual Care Fund: Beginning balance @ 4/01/24 \$946.83. Receipts: \$ 1.18. Expenditures: \$(73.01). Balance @ 12/31/24 \$875.00. Escrow Account: \$15,000. Total cash-on-hand \$ 225,245.44. Motion by J. Olney/Brenner to accept Treasurer's Report. Motion carried.

**Accounts Payable**-Deb Bracy. Motion by Brenner/J.Olney to approve accounts payables. Motion carried.

<u>Check#</u>	<u>Payee</u>	<u>Reason</u>	<u>Amount</u>
6722	Double E Enterprises	Assessing Services	\$ 1037.17
6723	Linda Hammontree	Binders/Paper/and supplies	60.98
6724	Decker Agency	3/1/25 to 3/1/26 Twp. Liability Insurance	5192.00
6725	Litchfield Fire Department	3 <sup>rd</sup> Qt. Fire Protection	2750.51
6726	Deborah Bracy	Ink & Tax Forms	+146.98
Total of bills paid =			\$ 9187.64

**Sheriff's Report**-Deputy Jason Bingaman: Plans are in place to restore 24 hr. road patrol, with the help of Michigan State Police. In- car cameras will be coming and an increase in the numbers of new trainees.

**Assessor's Report**-Erica Ewers: New construction wrapped up and preliminary information entered . Personal Property Statements and Veterans Letters with the new applications were mailed out the first of January. Two Veteran applications received so far. Data entry up to date, appraisal studies finalized with the County and State on Dec. 10. Working with Dean on zoning questions, and picking up paperwork at Equalization and Branch County Abstract office ,on a regular basis. **Reminder that the Board will need to review Poverty Guidelines and approve new 2025 values at the February Board meeting.**

## 2025 B-O-R

**March Board-of-Review Organizational Meeting Tuesday, March 4, 2025 at 5 p.m.**

**March Board-of-Review Appeals Day 1 : Monday, March 10, 2025 from 2 to 5 p.m.& 6 to 9 p.m.**

**March Board-of-Review Appeals Day 2 : Tues. March 11, 2025 from 9 am to NOON &1to 4pm**

Motion by Hammontree/Bracy to approve the Assessor's Report. Motion carried.

**Zoning Administrator Report**-Dean VanDyke: 1 Permit issued # 158 to Joshua and Vannessa Crandall, 999 QuincyGrange Road, 3 Hoop Greenhouses, \$50 permit fee collected. Motion by Hammontree/Bracy to approve Zoning Report. Motion carried.

**Other Matters:** Motion by Hammontree/Brenner to accept the 1/13/25 Planning Commission minutes. Motion carried. Concerns with coordinating with Road Commission with second dust control applications and proper signage being available. Clerk Hammontree to require with Road Commission for dust control signs and method of getting them to 2<sup>nd</sup> application recipients. \$50 Strauss rental Twp. Hall, \$500 2 grave (Dayburg) site J & I Strauss, and \$250 one grave purchase (Dayburg) for R. Long, \$114.90 AF Group dividend check.

Meeting adjourned at 7:40 P.M.

Submitted by Clerk Linda Hammontree

Supervisor \_\_\_\_\_