

BUTLER TOWNSHIP MONTHLY BOARD MEETING

March 22, 2021

Call-to-Order 7:26 P.M. Pledge of Allegiance. **Roll Call:** Officers present: Supervisor Gary Smith, Treasurer Deb Bracy, Trustee Chris Brenner, Trustee Janis Olney and Clerk Linda Hammontree.

Others present: Erica Ewers, Matt Ashenfelter, Tim Stoll, Brad Holbrook, Velma + Jay Cole, Eileen VanVleet, and Donna Swanson.

Commissioner's Report-Tim Stoll: Board of Commissioner's have submitted the County approve Designated Assessor, Chuck Zemela, to the State for their final approval. 911 bids for system upgrade being collected and search for new 911 Director still in progress. Airport Ordinance Public Hearing set for April 20, 2021.

Motion by Brenner/Bracy to **approve Jan. 2021 minutes.** Approved.

Budget Amendments: Motion by Bracy/Olney to take \$2000 from General Fund and move to Twp. Board account, increasing it to \$20,000 (was \$18,000). Approved. Motion by Bracy/Olney to take \$2000 from General Fund and move to Elections account, increasing it to \$7000 (was \$5000). Approved.

Treasurer's Report-Deb Bracy: **General Fund:** Beginning balance@ 4/01/2020 \$50,422.11. Transfer in from Tax Account: \$36,179.80. Receipts: \$101,059.51. Expenditures: \$(163,844.65). Balance @ 2/28/2021 \$23,816.77. **Perpetual Care Fund:** Beginning balance @ 4/01/2020 \$892.17. Receipts: \$20.23. Expenditures: \$ (30.37). Balance @ 2/28/2021 \$882.03. **Total cash-on-hand** \$24,698.80. Motion by Brenner/Olney to approve Treasurer's report. Approved.

Accounts Payable-Deb Bracy. Motion by Brenner/Hammontree to approve bills be paid. Approved.

Check #	Payee	Reason	Amount
6147	Double E Enterprised	Assessing Services	\$ 876.00
6148	Daily Reporter	Public Notices	233.65
6149	Elections Source	Annual Maintenance Contract/Voting Machines	385.00
6150	Eileen VanVleet	March 2021 B-O-R Wages	155.15
6151	Gary Hammontree	March 2021 B-O-R Wages	155.15
6152	J. A. Cole	March 2021 B-O-R Wages	+ 155.15

Total of bills paid = \$1,960.10

Zoning Administrator's Report-Matt Ashenfelter: No permits issued. 2 ZBA Hearings dates set for April 1, 2021 6 P.M. Twp. Hall.... 1) Land Split—Taylor 2) Land Split—Inman... both land splits of less than 5 acres and 330 ft. of frontage. Motion by Brenner/Bracy to approve Zoning Report. Approved.

Assessor's Report-Erica Ewers: March 2021 B-O-R met by ZOOM, the Organizational Meeting and 2 Days of Review. The Closing meeting was in person, at the Twp. Hall, for signatures.

11 petitions were handled, 4 Veteran exemptions; 2 hardship exemptions; 2 personal properties; 3 individual concerns. 9 of the 11 petitions submitted were approved. Assessment roll and supporting documents submitted to the Branch County Equalization Department, Mar. 19th. B-O-R petitions copied and submitted to the Supervisor for mailing. In the process of organizing information for AMAR review. Complete report on file. Motion by Hammontree/Brenner to approve Assessor's report. Approved.

Litchfield Fire Board Report-Chris Brenner. Fire Chief, Tony Langhann has resigned, and a new one will be approved and appointed by the Litchfield Fire Board.

Township Hall Rental: Motion by Hammontree/Brenner to suspend Township Hall Rental, due to Covid-19 concerns, until May 2021. Approved.

Dust Control-Gary Smith: Dust Control Vendor bids were obtained by the Branch County Road Commission, vendor selected is Gorlewski Resource, LLC. **Motion** by Bracy/Olney **to approve** Gorlewski Resource bid for Twp. **dust control**, estimated cost \$12,870.50. Approved.

Planning Commission: Doug Bracy appointed to Planning Commission, term expires 2024.

Other matters: Complaint on 1023 Annin Road residence (junk), and recommendation that the Road Commission do better brush maintenance after ditch, grub and re-gravel jobs. Check # 138172 \$80.09-- Local Community Stabilization Authority (Feb. 2021 distribution), to the Treasurer for deposit.

Meeting adjourned: 8:57 PM

Submitted by Clerk Linda Hammontree

Supervisor _____