

Butler Township Monthly Board Meeting

Mar. 28, 2022

Meeting opened 7:21 PM, immediately after 7 PM Public Hearing on Budget + Truth in Taxation and Annual Meeting. All Officers present. Others present: Erica Ewers, Gary Hammontree, Eileen VanVleet, Velma and J.A. Cole and Matt Ashenfelter.

Amendment to January 24, 2022 minutes: Motion by Bracy/Brenner to **amend January 24, 2022 Monthly Township Board Minutes** to include : “Tekonsha Fire Department Contract Review: Tekonsha Fire Department 5 year contract, effective 7/1/22 with a revaluation 6/30/27, \$5,550 yearly, due by July 31 each year, includes Response to all Emergency calls in domain (and others as needed). Sections 4,5,6,7,8,9,16,17,18, cancellation requiring 7 month notification(i.e., by Jan 1st). Motion by Hammontree/Brenner to approve 5 year Contract, effective 7/1/22with a revaluation 6/30/27, \$5,550 per yr., due by July 31 each year, with Tekonsha Fire Department for Fire Protection and Emergency call response for Sections 4,5,6,7,8,9,16,17, and 18 (Boundary roads will be—The North Boundary is South County Line Rd. The East Boundary is Burbank Rd.-both sides of the road. The West Boundary is Klink Rd. – east side of road only. The South Boundary is Girard Rd.—the north side of the road only). Cancellation of contract will require a 7 month notification (i.e., by Jan. 1st). Roll Call Vote: Smith AYE Brenner AYE Bracy AYE Olney AYE Hammontree AYE. Motion carried.” **Motion approved.**

Brenner/Olney **motion to approve February 2022 minutes** and placed on file. Motion carried.

Budget Amendments: Motion by Bracy/Olney to **amend Twp. Board Account to \$19500**, taking \$500 out of the General Fund and moving it to Twp. Board Account. Motion carried.

Treasurer’s Report-Deb Bracy. **General Fund:** Beginning balance @ 4/01/21 \$125,741.56. Receipts: \$160,690.48. Transfer from Tax \$15,296.07. Expenditures: \$(186,983.20). Balance @ 2/28/22 \$114,744.91. **ARPA Account:** \$62,250.00. **Perpetual Care Fund:** Beginning balance @ 4/01/21 \$901.96. Receipts: \$33.75. Expenditures: \$(8.48). Balance @ 2/28/22 \$927.23. Total cash-on-hand \$177,922.14. Motion by Brenner/Olney to approve Treasurer’s Report. Motion carried.

Accounts Payable-Deb Bracy. **Motion** by Hammontree/Olney to **approve bills be paid**. Motion carried.

Check#	Payee	Reason	Amount
6291	Ceres Solutions	2 Twp. Hall Propane fills \$673.16(check lost) + \$622.71	\$1295.87
6292	Area One Lawn Care	1 Burial Dayburg Cemetery	150.00
6293	Plerus	Ballot Marking Instructions	38.17
6294	Double E Enterprises	Assessing Services	879.00
6295	Linda Hammontree	Mouse Poison/Furnace filters +Postage + Paper	214.92
6296	Coldwater Media Group	2 day B-O-R Review Public Notice	162.25
6297	Eileen VanVleet	March 2022 B-O-R Wages	144.07
6298	Gary Hammontree	March 2022 B-O-R Wages	144.07
6299	J.A. Cole	March 2022 B-O-R Wages	+ 144.07

Total of bills paid = \$3172.42

Zoning Admin. Report-Matt Ashenfelter: 1 permit issued #0077, James Eicher 779 Bidwell, 20' X 48' single story addition, \$50 permit fee collected. Land split, Tonia Wiser 953 Clarendon Rd., 3.91 acre w/existing dwelling from 40 parent parcel, \$50 fee collected. Land split, K. Diffenbaugh and J. White 1160 Jonesville Rd., 1 acre split combination to adjacent property owner, \$50 fee collected. Non-compliance D. Lopresto 1184 Jonesville Rd., no progress. Motion by Bracy/Olney to approve Zoning Report. Approved.

Zoning Administrator 2022-2023 Zoning Contract. Motion by Hammontree/Bracy to approve Matt Ashenfelter's 2022-2023 Zoning Administrator Contract for \$5,500 plus mileage @ \$0.585 per mile, 4/01/22 through 3/31/22, paid semi-annually. Roll Call Vote: Smith AYE Brenner AYE Bracy AYE

Olney AYE Hammontree AYE. Motion carried.

Assessor's Report-Erica Ewers: K. Kesson Michigan Tax Tribunal appeal ongoing, with 21 days to submit additional information and allow assessor on property, deadline 4/8/22. March Board-of-Review completed 10 petitions, with 9 approved. 6 Veterans, 2 poverties; 1 recapping due to filing PA260 paperwork. All paperwork submitted to Equalization Mar. 23, and Mar. 28 received word that all okay to roll over databases. Final report submitted to the State Mar. 28th. Continued collection of items from Equalization and Abstract office. Motion by Smith/Bracy to approve Assessor's Report. Approved.

Assessor's 2022-2023 Contract: Motion by Smith/Hammontree to approve 2022-2023 Double E Enterprises(Erica Ewers) Assessor Contract dated 4/1/22 through 3/31/23, \$12,404 (\$14 per parcel X 886 parcels) payable in equal monthly installments of \$1039. Roll Call Vote: Smith AYE Brenner AYE Bracy AYE Olney AYE Hammontree AYE. Motion carried.

2022 Road Projects: Motion by Smith/Bracy to approve 2022 Road Projects of: Gravel 2 inch resurface- E. Girard Rd. 1.03 mi., Annin Rd. 1.01 mi., Bidwell Rd. 4.06 mi., Ely Rd. 4.25 mi., and Craft Rd. 1.51 mi., Moore Rd. 2.01 mile, and 3 inch gravel Ely Rd. (between Litchfield Rd. and Crandall Rd.) 1.01 mile, work to be done by Branch County Road Commission. Total cost estimated \$173,553.11, with estimated cost to Township **\$74,839.91**. Roll Call Vote: Smith AYE Brenner AYE Bracy AYE Olney AYE Hammontree AYE. Motion carried.

Other matters: Motion by Smith/Brenner **to accept 3/21/22 Planning Commission minutes.** Accepted. 3 checks to Treasurer for deposit 1) #11749 \$81.04 Local Community Stabilization Authority—Feb.22 LCSA Act Distribution 2) #9285812 \$163 Accident Fund 2021 Audit refund 3) #12058 \$150 Eagle Funeral Services, Inc. Burial (R. Farwell) Dayburg Cemetery. Letter from Sheriff Pollack asking Township interest for additional Patrol Service, with financial aid from the Township. Supervisor Smith to investigate the topic. April 5th, 7 PM Workshop at the Butler Township Hall with Litchfield, Tekonsha and Quincy Fire Dept's representatives, and 911 Dispatchers from Hillsdale, Calhoun and Branch Counties to work on fine tuning fire responses. Meeting adjourned. 7:58 P.M.

Submitted by Clerk Linda Hammontree

Supervisor _____

