

BUTLER TOWNSHIP MONTHLY BOARD MEETING  
MAY 18, 2020

**Call-to-Order** 7 P.M. Pledge of Allegiance. Roll Call:Present-Supervisor Gary Smith, Trustee Chris Brenner and Clerk Linda Hammontree. Absent: Treasurer Deb Bracy and Trustee Janis Olney.

Motion by Brenner/Smith to **approve the March 2020 minutes.**  
Approved.

**Treasurer's Report**-General Fund: Beginning balance @ 4/01/2020 \$50,422.11. Receipts: \$ -0-. Expenditures: \$ (21,710.00). Balance @ 4/30/2020 \$ 28,712.11. Perpetual Care Fund: Beginning balance @ 4/01/2020 \$ 892.17. Receipts: \$ -0-. Expenditures: \$ (-0-). Balance @ 4/30/2020 \$892.17. Total Cash-on-Hand \$ 29,604.28. Motion by Brenner/Hammontree to approve the Treasurer's Report w/corrections. Approved.

**Accounts Payable**-Motion by Smith/Brenner to pay the bills. Approved.

<u>Check#</u>	<u>Payee</u>	<u>Reason</u>	<u>Amount</u>
Debit Memo	Century Bk & Trust	Rental Safety Deposit Box	\$ 35.00
6018	BS&A Software	Treasurer Software Support	621.00
6019	DMCI Broadband, LLC	Twp. Hall Internet	581.88
6020	Area One Lawn Care	Lawn Maintenance	1100.00
6021	Election Source	Election Tabulator Paper	30.05
6022	Double E Enterprises	Assessing Services	876.00
6023	Gary Smith-Supervisor	Semi-Annual Salary	2956.50
6024	Deborah Bracy-Treasurer	Semi-Annual Salary	3153.60
6025	Linda Hammontree-Clerk	Semi-Annual Salary/Postage	3208.60
6026	Janis Olney-Trustee	Semi-Annual Wages	620.86
6027	Christopher Brenner-Trustee	Semi-Annual Wages	482.89
6028	Alyssa Bracy-Dpty.Treas.	Semi-Annual Salary	69.26

6029	Donna Swanson-Dpty.Clk.	Semi-Annual Salary	69.26
6030	Matt Ashenfelter-Zng.Adm.	Semi-Annual Contract	2085.91
6031	Douglas Bracy-Plan.Comm.	(Chr)Semi-Annual Wages	36.94
6032	Dale E. Smith-Plan.Comm.	Semi-Annual Wages	13.85
6033	Michelle Reed-Plan.Comm.	Semi-Annual Wages	13.85
6034	Chris Parker-Plan.Comm.	Semi-Annual Wages	27.70
6035	Eileen VanVleet-Plan.Comm./ZBA	Semi-Annual Wages	27.70
6036	J.A.Cole-Plan.Comm./ZBA	Semi-Annual Wages	41.56
6037	Rod Olney-ZBA	Semi-Annual Wages	+ 13.85
Total of bills paid =			\$16,066.26

**April 2020/May 2020 Assessor's Report**-Erica Ewers: April: Office closed, but phone, e-mail, regular mail and drop-box are working. Data entered for 2021 AMAR. Online Covid-19 Impact classes -Part 1 GIS Tools, Excel Spreadsheets used for Personal Property Assessment. May 2020: Office re-opening plans being reviewed. Data entry caught up. 2 petitions for July 21<sup>st</sup>,2020 9 A.M. Board-of-Review at the Twp. Hall. Part 2 Covid-19 Impact on-line class completed. Majority of renewal classes will be on-line. Branch County Abstract + Title and Equalization documents are being sent by mail. Motion by Hammontree/Brenner to approve April/May 2020 Assessor Reports. Approved.

**April/May 2020 Zoning Report**-Matt Ashenfelter: April 2020-3 permits 1) Eicher/accessory bldg. \$25 permit fee 2) Steury,N./addition \$50 permit fee 3) Steury,A/calf-barn \$50 permit fee. May 2020 1 permit Steury,D/calf-barn \$50 permit fee. 1 Violation Murdock/garbage-trash, notice sent. Clean-up compliance date set for 6/11/2020. Motion by Hammontree/Brenner to approve April/May 2020 Zoning Reports. Approved.

**March 19, 2020 meeting ZBA Minutes:** Motion by Brenner/Hammontree to approve 3/19/2020 ZBA meeting minutes. Approved.

**2020 Road Project Update**-Gary Smith: Dust Control expected to be applied the last week of May, or first part of June, weather permitting. Sealcoat projected to be done mid-June.

**Other matters:** Four Checks) Ck#1853 \$50 from Amos Steury , building permit. Ck#1400 \$25 from Nathan Eicher, building permit, Ck#1741 \$50 from Neal Steury, building permit, and Ck#9250495 \$137 from Accident Fund, 2020 Audit Refund for 2019 W/C Audit, handed to Treasurer Bracy for deposit.

Meeting adjourned 7:28 P.M.

Submitted by Clerk Linda D. Hammontree

Supervisor \_\_\_\_\_