

**BUTLER TOWNSHIP MONTHLY BOARD MEETING
NOV. 26, 2018**

Call-to-Order 7 PM by Supervisor Gary Smith. Pledge of Allegiance. Roll call of Officers— Present: Supervisor Gary Smith, Treasurer Deb Bracy, Trustee Janis Olney, Trustee Chris Brenner and Clerk Linda Hammontree. None absent. Others present: Eileen VanVleet, Erica Ewers, Matt Ashenfelter, Billie and John Pollack and Gary Hammontree.

Branch County Sheriff’s Report-Sheriff John Pollack: Due to the Nov. 2018 General Election Marihuana proposal passage, Grants for Law Enforcements have been eradicated.

Motion by Brenner/Bracy to approve the Oct. 2018 minutes. Approved.

Zoning Report-Matt Ashenfelter: 1 Building Permit issued and update language for Junk Ordinance presented. Motion by Hammontree/Bracy to approve Zoning Report. Approved. New Land Split Application forms reviewed. Motion by Hammontree/Bracy to approve use of new Land Split Application forms. Approved.

Treasurer’s Report-Deb Bracy. General Fund: Beginning balance @ 4/01/18 \$ 63,626.78. Transfer in from Tax Account: \$ 34,789.97. Receipts: \$ 73,046.61. Expenditures: \$ (112,913.04). Balance @ 10/31/18 \$ 58,550.32. Perpetual Care Fund: Beginning balance @ 4/01/18 \$ 870.22. Receipts: \$30.21. Expenditures: \$ (45.46). Balance @ 10/31/18 \$ 854.97. Total Cash-on-Hand \$59,405.29. Motion to approve Treasurer’s Report by Brenner/Olney. Approved.

Accounts Payable-Deb Bracy. Motion by Olney/Brenner to approve bills be paid. Approved.

CHECK	PAYEE	REASON	AMOUNT
5802	Postmaster	Tax Receipt Postage	\$ 100.00
5803	Deborah Bracy-Treasurer	Semi-Annual Salary & Tax Supplies	3393.60
5804	Gary Smith-Supervisor	Semi Annual Salary	2956.50
5805	Linda Hammontree-Clerk	Semi Annual Salary-Postage/Election misc.	3259.32
5806	Janis Olney-Trustee	Semi Annual Wages	620.86
5807	Christopher Brenner-Trustee	Semi Annual Wages	758.83
5808	Alyssa Bracy-Dpty. Treasurer	“ “ “	69.26
5809	Diane Ranger-Dpty.Clerk	“ “ “	69.26
5810	James Webb-Zoning Adm.	Semi Annual Wages & Gas Reimbursement	500.20
5811	-----VOID-----		
5812	Vern Geer-Plan.Comm	Semi Annual Wages	13.85
5813	Michelle Reed-Plan.Comm	“ “ “	13.85
5814	Chris Parker-Plan.Comm	“ “ “	27.70
5815	Eileen VanVleet-Plan.Comm	“ “ “	27.70
5816	J.A.Cole-Plan. Comm	“ “ “	27.70
5817	Betty Geer-Chr.Election Inspector	November General Election	205.00
5818	Johanna Kelly -Election Inspector	“ “ “	157.50

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5819	Donna Swanson-Election Inspector	November General Election	175.50
5820	Dorothy Frick-Election Inspector	“ “ “	157.50
5821	Mike McHenney	Winterize Twp. Hall Plumbing	150.00
5822	Michigan Election Resources	Absent Voter Supplies	104.00
5823	Election Source	Election Supplies (Sign Post/Tabulator Paper)	59.48
5824	Branch Co. Road Commission	Balance Payment of 2018 Road Projects	12,681.50
5825	Bailey & Hodshire, P.C.	y/ending Mar.31,2018 Township Audit	2,200.00
5826	Double E Enterprises	Assessing Services	725.00
5827	BS&A Software	2018-2019 Software Support Fee	599.00
5828	Shopper’s Guide	Public Notice—Zoning Information	29.75
5829	Coldwater Township	Public Notice—Accuracy Test	21.99
5830	Douglas Bracy-Chr.Planning Comm.	Semi Annual Wages	+ 36.94
Total of Bills paid			= \$ 29,141.79

Assessor’s Report-Erica Ewers: Waiting for updates on HB6049 + SB1025, and with the Nov. 1st update all New Manual corrections were completed. All data entry up-to-date. Names, addresses, and Principal Residence Exemptions info exported to the County for Tax Bill printing. First round of new construction has been reviewed. 2019 Taxable Value increase is 1.024 or 2.4 % increase. Attended a 4 hour Land Division Class, in Hillsdale, on Nov. 13th. Continued collection of data at Equalization, Building Inspection and Branch County and Title Office. Dec. 11th set as December Board-of-Review---9 AM Twp. Hall. Motion by Brenner/Hammontree to approve Assessor’s Report. Approved.

Resolutions 2018-04, 2018-05, and 2018-06: Resolution 2018-04 “Waiver of Penalties for Late Filed or Failure to file Property Transfer Affidavits”. Motion by Bracy/Olney to adopt, as presented, Resolution 2018-04. Roll Call Vote: Smith AYE Brenner AYE Bracy AYE Olney AYE and Hammontree AYE. 5 AYE 0 NAY. Resolution adopted. Resolution 2018-05 “ Principal Residence Exemption Denial Interest Distribution. Motion by Bracy/Olney to adopt, as presented, Resolution 2018-05. Roll Call Vote: Smith AYE Brenner AYE Bracy AYE Olney AYE and Hammontree AYE. 5 AYE 0 NAY. Resolution adopted. Resolution 2018-06 “Procedures for Granting + Removing Real Property Exemptions. Motion by Bracy/Hammontree to adopt, as presented, Resolution 2018-06. Roll Call Vote: Smith AYE Brenner AYE Bracy AYE Olney AYE and Hammontree AYE. 5 AYE 0 NAY. Resolution 2018-06 adopted.

Litchfield Fire Dept. Report-Chris Brenner: 47% of 2018/2019 budget used.
Meeting adjourned 7:50 P.M.

Submitted by Clerk Linda Hammontree

Supervisor _____