

BUTLER TOWNSHIP MONTHLY BOARD MEETING

NOV. 25, 2019

Call-to-Order 7 P.M. Pledge of Allegiance. Roll Call of Officers – Present: Supervisor Gary Smith, Treasurer Deb Bracy, Trustee Chris Brenner, Trustee Janis Olney and Clerk Linda Hammontree. None absent. Others present: Gary VanPatten, Betty Geer, Vern Geer, Velma + J.A. Cole, Erica Ewers, Jeanette + Ivan Strauss, Don Reid, Kimberly Feltner, Donna Swanson, Mike Rafferty, Curt Spalding, Daryl Cummins, Rod Olney, Gary Hammontree and Terri Norris.

Fire Coverage-Gary Smith: Quincy Fire Association presented a 2020/2021 Fire Protection Contract offer-- \$35,000 (cost locked for 5 years) for exclusive fire protection of whole Township. Automatic Mutual Aid for structural fires and serious crashes. Township response letter, drafted by Supervisor Smith, for 2020/2021 Fire Protection at \$35,000 (entire Township) 5 yr. contract locked with no increases. Automatic Mutual Aid for structural fires and serious crashes. Township will still have right to contract with Litchfield and Tekonsha Fire Departments for coverage for the North side of the Township. Agreement must be approved by QFA. Motion by Smith/Hammontree to approve sending the response letter to Quincy Fire Association. Roll Call Vote—Smith AYE Brenner AYE Bracy NAY Olney AYE Hammontree AYE. 4 AYE 1 NAY. Motion approved.

Motion by Olney/Bracy to **approve Oct. 2019 minutes.** Approved.

Treasurer's Report-Deb Bracy: \$22,000 Revenue Sharing check received, but not deposited yet. General Fund: Beginning balance @ 4/01/19 \$68,311.78. Receipts: \$75,446.07. Expenditures: \$ (121,927.84). Balance @ 10/31/19 \$21,830.01. Perpetual Care Fund: Beginning balance @ 4/01/19 \$867.73. Receipts: \$16.87. Expenditures: \$ (15.90). Balance @ 10/31/19 \$868.70. Total cash-on-hand \$22,698.71. Motion by Brenner/Olney to approve Treasurer's Report. Approved.

Accounts Payable-Deb Bracy. Motion by Olney/Brenner to approve bills be paid. Approved.

<u>Check #</u>	<u>Payee</u>	<u>Reason</u>	<u>Amount</u>
5949	IRS-941	Deposit	\$ 14.69
5950	BS&A Software	Annual Assessing Support	613.00
5951	Double E Enterprises	Assessing Service	872.00
5952	Mike McHenney	Winterize Twp. Hall	150.00
5953	Coldwater Daily Reporter	Public Notice-Cemetery	35.70
5954	Election Source	Prelim./Accuracy Testing Nov. Election	1080.00
5955	Postmaster	Winter Tax Receipts Postage	220.00
5956	Betty Geer-Chrmn.	Election Inspector Wages Nov.2019	150.00
5957	Donna Swanson	" " " "	162.00
5958	Phylliss Laurell	" " " "	148.50
5959	Dorothy Frick	" " " "	148.50
5960	Gary Smith-Supervisor	Semi-Annual Salary	2956.50
5961	Deb Bracy-Treasurer	Semi-Annual Salary + Supplies	3454.60
5962	Linda Hammontree-Clerk	Semi-Annual Salary	3153.60
5963	Janis Olney-Trustee	Semi-Annual Wages	664.26
5964	Christopher Brenner-Trustee	Semi-Annual Wages	866.89
5965	-----VOID-----		
5966	Alyssa Bracy-Dpty.Treasurer	Semi-Annual Salary	69.26
5967	Diane Ranger-Dpty.Clerk	Semi-Annual Salary	69.26
5968	Matt Ashenfelter-Zoning Adm.	Semi-Annual Wages/Misc.	2142.08
5969	Douglas Bracy-Chrm. Planning Comm.	Semi-Annual Wages	36.94
5970	Michelle Reed-Plan. Comm	Semi-Annual Wages	13.85
5971	Chris Parker-Plan. Comm	" " "	27.70
5972	Eileen VanVleet-Plan. Comm	" " "	27.70
5973	J.A. Cole-Plan. Comm	" " "	27.70
5974	Dale E. Smith-Plan. Comm	" " "	+ 13.85
Total of bills paid =			\$ <u>17,118.58</u>

Zoning Report-Matt Ashenfelter: 2 Zoning Permits issued – 1) McGinnis 14X70 Mobile Home + 24X32 Pole Barn \$100 permit 2)Lengarcher 20X26 Two story addition \$50 permit. Abandoned/Junk Vehicle Audit completed. 5 unresponsive to Final Notice. Motion by Smith/Hammontree to approve Zoning letter be sent to remaining non-compliant owners, requesting their attendance to Dec. 23, 2019 Twp. Board Meeting, with a compliance plan. Approved. Motion by Smith/Hammontree to approve Zoning Report. Approved.

Assessor's Report-Erica Ewers: Dec. Board-of-Review set for Dec. 10, 2019 9 A.M. 6 Reviews expected. Data entry caught up. Permits + Sketches prepped and ready to start measuring. Continued collection of data at Equalization, Building Inspection, and Branch County Abstract + Title Office. Motion by Hammontree/Brenner to approve Assessor's Report. Approved.

Litchfield Fire Dept-Chris Brenner: 39% of budget used. 5 minute response time to an accident at Intersection of Litchfield + Clarendon Roads. Jaws of Life in need of repairs.

Other matters: \$15 cash (to Treasurer for deposit) for Abbeg Twp. table/chair rental. Thanks to Gary Smith, J. A. Cole and Gary+Linda Hammontree for seasonal Cemetery Fall Clean-up of old floral arrangements, flags, and trash can emptying. New Deputy Clerk, Donna Swanson, introduced to the Board. Township Board looking at application for a FDCVT Grant (Financially Distressed Cities, Villages, and Townships) available from the State of Michigan Department of Treasury, for the 2020 Fiscal Year. Deadline to apply is Jan. 2, 2020. Complaints of gravel and ditching for Robinson Rd. and Girard Road complaints.

Meeting adjourned 8:05 P.M.

Submitted by Clerk Linda Hammontree

Supervisor_____