

6419	Linda Hammontree-Clerk	Semi-Annual Salary & Misc. + Postage	4733.30
6420	Janis Olney-Trustee	Semi-Annual Wages	591.30
6421	Deborah Bracy-Treasurer	Semi-Annual Wages, Supplies + Postage	+6055.89
			Total of bills paid =\$ 25,503.69

**Assessor's Report-Erica Ewers:** Tax Preparation (Assessor's portion) is complete. Reappraisal Studies completed and finalized with the County. Reviewed new construction. December Board-of-Review is scheduled for Dec. 13, 2022 at 9 a.m. Data entry continuing and entered last pending combination as well as continuing to pick up items at Equalization and the Abstract office. **Motion by Hammontree/Brenner to approve Assessor's Report.** Motion carried.

**Zoning Administrator Report-Matt Ashenfelter:** 8 permits issued. 1) #0094--Andrew Galinas, 821 E. Girard Road, 24 X 24 open deck \$25 permit fee collected. 2) #0095—David Graber, 1027 Clarendon Road, 20 X 120 lean-to on barn \$ 50 permit fee collected. 3) #0096—John DeLagrange, 737 Clarendon Road, 44 X 120 stick-built barn (\$300 failure-to-comply penalty fee added) \$350 fee collected. 4) #0097—Julie Shank, 727 Clarendon Road, 14 roof mounted solar panels, \$50 permit fee collected. 5) #0098—Marcus Graber, 750 N. Briggs Road, 40 X 60 addition to existing barn (\$300 failure-to-comply penalty fee added) \$350 fee collected. 6) #0099—Joseph DeLagrange, 1232 Bidwell Road, 28 X 40 barn (\$300 failure-to-comply penalty fee added) \$350 fee collected. 7) #0100—Thomas Hughes, 770 N. Briggs Road, ground mount Solar array 95 ft. long—66 panels total (\$300 failure-to-comply penalty fee added) \$325 fee collected. 8) #0101—Jonas Miller, 1256 Bidwell Road, 48 X 132 stick-built barn (\$300 failure-to-comply penalty fee added) \$350 fee collected. ZBA Hearing set for Dec. 1, 2022 7p.m., Variance Hearing for commercial sign (Refuge Coffee) Michael and Dawn Bracy, Jonesville Road. **Motion by Bracy/Hammontree to approve Zoning Report.** Motion carried.

**South Central Michigan Construction Code Inspection, Inc** presentation (Zoning) by Chris Hamilton, Administrative Manager. Inter-Local non-profit Building Inspection and Code enforcement consortium, SCMCCI, offers an array of services, including Building Inspections and Code enforcement. **Motion by Smith/Olney to set a special Board Meeting February 16, 2023 7 P.M., to review SCMCCI options and more information.** Motion carried.

**Litchfield Fire Board report-Chris Brenner:** 3 runs, 1 personal injury. Lawn fire, Robinson Road, call was dismissed enroute due to 911 mismanagement. 34 % of budget used.

**PA-116 Application:** Motion by Hammontree/Bracy to give Twp. approval for Melvin and Lovina Graber PA-116 application #42-2022 (55.980 acres, 10 years). Motion carried.

**Other matters:** Deb Bracy explained there has been no contact from Auditor (Bailey, Hodshire PC) concerning 2022 Twp. Audit.

Meeting adjourned 8:20 P.M.

Submitted by Clerk Linda Hammontree

Supervisor \_\_\_\_\_

# Butler Township Monthly Board Meeting      November 28, 2022

**Call to Order 7:00 PM.** Pledge of Allegiance. **Roll Call of Officers**—Present: Supervisor Gary Smith, Trustee Chris Brenner, Treasurer Deb Bracy, Trustee Janis Olney and Clerk Linda Hammontree. Others present: Erica Ewers, Velma and J.A. Cole, Chris Hamilton, Jeff Haines, Marcus Graber, Matt Ashenfelter and Eileen VanVleet.

**Public Participation:** Mr. Graber questioned the \$300 failure-to-comply penalty, as he felt the Amish community is not well informed about building permits and fee/penalties. The Board discussed sending out a newsletter or Public Notice in Shopper's Guide or Tip-Off papers. No action taken. Mr. Graber offered his apologies for his complaints, to Zoning Administrator Matt Ashenfelter.

Brenner/Hammontree **motion to approve October 2022 minutes.** Motion carried.

**Budget Amendment: Motion** by Hammontree/Olney **to move \$3000 from the General Fund to the Election account, increasing it to \$11,000.** Motion carried.

**Treasurer's Report-Deb Bracy. General Fund:** Beginning balance @ 4/01/22 \$155,892.08.

Receipts: \$124,448.78. Transfer from ARPA \$ -0-. Transfer from Tax Account \$ 47,648.63.

Expenditures: \$(142,196.75). Balance @ 10/31/22 \$183,030.20. **ARPA Account:** \$81,890.97.

**Perpetual Care Fund:** Beginning balance @ 4/01/22 \$933.73. Receipts: \$10.48. Expenditures:

\$(-0-). Balance @ 10/31/22 \$944.21. Total cash-on-hand \$265,865.38. **Motion** by

Brenner/Olney **to approve Treasurer's Report.** Motion carried.

**Accounts Payable- Motion** by Olney/Hammontree **to approve bills be paid.** Motion carried.

<u>Check#</u>	<u>Payee</u>	<u>Reason</u>	<u>Amount</u>
6397	John Hancock	Twp. Board Pension Payment	\$ 1700.00
6398	Coldwater Township	Public Notices-Registration/Accuracy Test	32.43
6399	Spectrum Printers	Election Supplies-Poll Book Binder	22.88
6400	Elections Source	Nov. 2022 Election Testing Tabulator& ICX	1501.00
6401	Double E Enterprises	Assessing Services	1033.67
6402	Johanna Kelly	General Election Inspector Wages & Accuracy Test	299.00
6403	Betty Geer	General Election Inspector Wages	123.50
6404	Dorothy Frick	General Election Inspector Wages & Accuracy Test	175.50
6405	Phylliss Laurell	" " " " " "	169.00
6406	Tom Waltke	Planning Commission Wages	23.09
6407	Rodney Olney	ZBA Wages	23.09
6408	Gilbert Kelly	ZBA Wages	23.09
6409	Douglas Bracy	Planning Commission Wages	55.41
6410	Michelle Reed	Planning Commission Wages	23.09
6411	Chris Parker	" " "	46.17
6412	Eileen VanVleet	Planning Commission & ZBA Wages	69.26
6413	J.A. Cole	Planning Commission, ZBA, & Election Inspector Wages	205.76
6414	Christopher Brenner	Trustee Semi-Annual Wages	985.50
6415	Alyssa Bracy	Deputy Treasurer Semi-Annual Salary	138.52
6416	Donna Swanson	Nov. 2022 General Election Inspector (Chair&EPB )	467.52
6417	Matt Ashenfelter	Zoning Administrator Semi-Annual Contract	2958.05
6418	Gary Smith-Supervisor	Semi-Annual Salary	4047.67