

BUTLER TOWNSHIP MONTHLY BOARD MEETING

OCT. 22, 2018

Call-to-Order 7 P.M. by Supervisor Gary Smith. Pledge of Allegiance. Roll Call of Officers—Present: Supervisor Gary Smith, Treasurer Deb Bracy, Trustee Chris Brenner and Clerk Linda Hammontree. Absent: Trustee Janis Olney. Others present: Erica Ewers, Jim Webb, Greg Bailey, Matt Ashenfelter and Gary Hammontree.

Township Audit presented by Greg Bailey, P.C., of Bailey, Hodshire & Co. P.C. Positive results reported. **Motion** by Brenner/Bracy **to accept Auditor's Report.** Approved.

Motion by Brenner/Bracy **to approve Sept. 2018 minutes.** Approved.

Treasurer's Report-Deb Bracy. **General Fund:** Beginning balance @ 4/01/18 \$63,626.78. Transfer in from Tax Account: \$34,789.97. Receipts: \$51,327.61. Expenditures: \$ (104,332.04). Balance @ 9/30/18 \$45,412.32. **Perpetual Care Fund:** Beginning balance @ 4/01/18 \$870.22. Receipts: \$22.90. Expenditures: \$ (45.46). Balance @ 9/30/18 \$847.66. Total Cash-on-Hand \$46,259.98. **Motion** by Brenner/Hammontree **to approve the Treasurer's Report.** Approved.

Accounts Payable-Deb Bracy. **Motion** by Brenner/Hammontree **to approve bills** be paid. Approved.

<u>Check#</u>	<u>Payee</u>	<u>Reason</u>	<u>Amount</u>
5792	Lillis + Jansen, P.C	Township Legal Audit Letter	\$ 200.00
5793	John Hancock	Pension Participant Fees	132.50
5794	Branch County Treas.	2018 Drains-at-Large	4642.83
5795	Wolfinger's Hardware	Twp. Hall Paint and Caulk	132.99
5796	Litchfield Fire Dept.	2 nd . Qtr. Fire Protection	2442.37
5797	Coldwater Daily Reporter	Public Notice-Zoning	85.00
5798	Shopper's Guide	Public Notice-Zoning	17.85
5799	Linda Hammontree	Election-Postage/Shipping	178.85
		Clerk Supplies—Ink	
5800	Michigan Election Resources	Ballot Marking Instructions	18.10
5801	Double E Enterprises	Assessing Services	+ 725.00
		Total of Bills paid	= \$8575.49

Assessor's Report-Erica Ewers: HB 6049 + SB 1025 results of changes pending. New manual corrections ended with Oct. 1st update. Data entry up to date. Sept. 25th attended BS&A GIS usage class in Lansing-BSA Center, concluding the 16 hr. renewal courses for 2018. Continuing collection of data at Equalization, Building Inspection, and Branch County Abstract & Title Office. New policies presented for Township review. **Motion** by Hammontree/Brenner **to approve Assessor's Report**. Approved.

Zoning Report-Jim Webb. Permits: One Land Split, one new home and one addition to garage. Total Permit Fees collected: \$175.00. **Motion** by Hammontree/Brenner **to approve Zoning Report**. Approved.

Zoning Administrator Contract: Motion by Hammontree/Bracy **to approve Nov. 1, 2018 through Mar. 31, 2019 Zoning Administrator Contract**, with Matthew Ashenfelter, for \$1458.00. Approved

Township Work Bee: Gary Smith, J.A. Cole and Gary Hammontree painted entrance door, lower level window frames and caulked around the windows.

PA-116: Motion by Hammontree/Bracy **to give Twp. approval to PA-116 application of Rebecca + Amos A. Steury**, 1057 Bidwell Road, for 55 acres (10 year). Approved.

Road Update: Ely Road pothole to be repaired.

Other matters: Review upcoming Assessing Policies for future action.

Meeting adjourned 7:40 P.M.

Submitted by Clerk Linda Hammontree

Supervisor _____

