

BUTLER TOWNSHIP MONTHLY BOARD MEETING

October 23, 2023

Call-to-Order 7:00 P.M. Pledge of Allegiance. Roll Call: Present—Supervisor Gary Smith, Treasurer Deb Bracy, Trustee Chris Brenner, Trustee Janis Olney and Clerk Linda Hammontree. Others present: Velma and Jay Cole, Erica Ewers, Eileen VanVleet, Matt Ashenfelter, Beth Brenner and Carmen Torbet.

2023 Township Audit by Bailey, Hodshire & Company-Greg Bailey: Positive audit reported and will be submitted to the State. Complete Report on file.

Motion by Brenner/Bracy to **approve** September 2023 **minutes, and be placed on file.** Motion carried.

Treasurer’s Report-Deb Bracy: **General Fund:** Beginning balance @ 4/01/23 \$218,201.17. Receipts: \$ 71,124.00. Transfer from ARPA \$ -0-. Transfer from Tax Account \$ -0-. Expenditures: \$(177,272.34). Balance @ 9/30/23 \$112,052.83. **ARPA Account:** \$18,871.26. **Perpetual Care Fund:** Beginning balance @ 4/01/23 \$945.08. Receipts: \$-0-. Expenditures: \$(-0-). Balance @ 9/30/23 \$945.08. **Total cash-on-hand** \$131,869.17. **Motion** by Brenner/Hammontree to **accept Treasurer’s Report.** Motion carried.

Accounts Payable-Deb Bracy: **Motion** by Brenner/Olney to **approve bills be paid.** Motion carried.

Check#	Payee	Reason	Amount
6524	Litchfield Fire Department	2 nd Qtr. Fire Protection	\$ 2496.58
6525	Double E Enterprises	Assessing Services	1037.17
6526	GatehouseMediaMichiganHoldings,Inc.	Pub. Notice Zoning Hearing/Ordinance	157.25
6527	Linda Hammontree	AirFreshners(Twp.Hall), Ink,Folders, IndexCards,Receipt Book	136.53
6528	Lillis + Jansen, PC	Preparation of 2023 Audit Letter	+ 200.00
Total of bills paid =			\$ 4027.53

Assessor’s Report-Erica Ewers: Winter millage rates have been sent out. Need updated mortgage lists and address changes. Data entry caught up and working on new Veteran exemption paperwork. Apex software update—all corrupted sketches have been updated. Studying new Solar Laws. December 2023 B-O-R will be Dec. 12, 2023 at 9 a.m. All required On-Line assessing hours were completed and continued collection of data at Equalization and Branch County Abstract office. **Motion** by Bracy/Olney to **approve Assessor’s report.** Motion carried.

Zoning Report-Matt Ashenfelter: **Permit #0126** John Levesque, 1067 Bidwell Rd., 10 X 20 pre-built shed, \$50 permit fee collected. **Permit #0127 Kendra King**, Herricksville Rd., 10 X 46 Mobile home converted to storage building (stripped of all components) and RV located on property to be removed in the Spring, \$25 permit fee collected. **Planning Commission Special Use Hearing**, Alvin Graber, 978 Clarendon Road, for establishment of a kennel, \$225 Special Use Hearing fee collected. **Violation notice sent 9/25/23** to Kevin Deluceney, 1177 Burbank Road, Unlawful non-permitted mobile home placed on property. Owner stated by phone call 10/03/23 that they would apply for a permit. NO response as of 10/23/23. **In process --Violation** junk ordinance & unlawful mobile home (fire damaged structure in 2021) notices sent 8/01/23 to owners Anna & Damian Lopresto, 1184 Clarendon Road and tickets to be issued for court appearance. No court action taken as of 10/23/23. **Motion** by Bracy/Olney to **approve Zoning Report.** Motion carried.

PA 116 Application: Motion by Hammontree/Brenner **to give Twp. approval for PA 116 application** of Todd & Christine Landis, 24455 S. County Line Rd., Homer Mi, for 154.9 acres located on Squires Rd, 25 yr. agreement. Motion carried.

Other Matters: Ck# 19819 from MTPP, \$93.24 disbursement check, to Treasurer for deposit. Oct. 24 Noon-2 P.M. Special Meeting & ITC presentation. Nov.2 Planning Commission Special Use Public Hearing 7 P.M. Nov. 8 Cemetery Clean-up Day, meet at Twp. Hall 9 A.M.

Meeting adjourned 7:35 P.M.

Submitted by Clerk Linda Hammontree

Supervisor_____