

**BUTLER TOWNSHIP MONTHLY BOARD MEETING  
SEPT. 24, 2018**

Call-to-Order 7 P.M. by Supervisor Gary Smith. Pledge of Allegiance. Roll Call of Officers-Present: Supervisor Gary Smith, Treasurer Deb Bracy, Trustee Chris Brenner, Trustee Janis Olney and Clerk Linda Hammotree. Others present: Reed Daniels, Julie Brattin, Erica Ewers, Eileen VanVleet, Robert Hawley, Vern Geer, Gary Hammontree, John Pollack, and Jr. and Velma Cole.

Branch County Sheriff's Report-Sheriff John Pollack: Reviewing bids for design of new jail. The plan needs architect approval. 60year-old waterline pipe needs \$100,000 repair.

Motion by Brenner/Olney to approve August 2018 minutes. Approved.

Treasurer's Report-Deb Bracy. General Fund: Beginning balance @ 4/01/18 \$63,626.78. Transfer from Tax Account: \$34,789.97. Receipts: \$51,327.61. Expenditures: \$(87,812.54). Balance @ 8/31/18 \$61,931.82. Perpetual Care Fund: Beginning balance @4/01/18 \$870.22. Receipts: \$22.90. Expenditures: \$(45.46). Balance @ 8/31/18 \$847.66. Total cash-on-hand \$62,779.49. Motion to approve Treasurer's Report by Brenner/Hammontree. Approved.

Accounts Payable-Deb Bracy. Motion by Hammontree/Brenner to approve bills be paid. Approved.

Check#	Payee	Reason	Amount
5787	Lillis & Jansen P.C.	FOIA Conference	\$ 168.75
5788	Quincy Fire Association	3 <sup>rd</sup> . Qtr. Fire Protection	10,125.75
5789	Area One Lawn Care	Lawn Maintenance	1,000.00
5790	Double E Enterprises	Assessing Service	725.00
5791	John Hancock	Twp. Board Retirement Benefits	+ 4,500.00
Total of bills paid			= \$16,519.50

Assessor's Report-Erica Ewers: HB6049 and SB 1025 (Assessing Law Changes) proposal changes not released yet. New cost manual corrections still incoming. Data entry caught up, including all splits/combinations, as of Sept. 21<sup>st</sup>. Special Assessment Report submitted to the County. Principal Residence Exemption backup sent to Tax Management Associates, for the annual audit. Attended a Disaster Assessment class in Adrian and have taken 2 on-line courses. Sept. 25<sup>th</sup> will be attending a GIS class (BS&A) in Lansing, finishing up the 16hour annual renewal credit requirement. Continuing to pick up data at Equalization, Building Inspection, and Branch County Abstract & Title Office. Motion by Hammontree/Brenner to approve the Assessor's Report. Approved.

New Zoning Administrator Hiring: Motion by Smith/Brenner to approve Robert Hawley as Twp. Zoning Administrator, effective Nov. 1,2018. Vote: 2 AYE 3 NAY. Motion failed. Motion by Hammontree/Olney to approve Matthew Ashenfelter as Twp. Zoning Administrator, effective Nov. 1,2018. Vote: 3 AYE 2 NAY. Motion approved.

Fireworks Permit: Motion by Bracy/Brenner to approve Nov.3,2018 Fireworks Permit for Reed Daniels, with possible rain-date reschedule (if need be) with appropriate Insurance Certification. Approved.

**Litchfield Fire Dept. Report-Trustee Chris Brenner: Currently Litchfield Fire Dept. has used 28% of 2018-2019 budget. Jaws of Life ready for use. 2 new firefighters training, for free, with the Tekonsha Fire Department. Motion by Hammontree/Olney to approve the Litchfield Fire Report. Approved.**

**Lindsey Drain Report-Supervisor Gary Smith: Hillsdale/Branch County Drain Commission approved an Engineering report, for evaluation of the Lindsey Drain. Motion by Hammontree/Bracy to approve Lindsey Drain Report. Approved.**

**Meeting adjourned 7:37 P.M.**

**Submitted by Clerk Linda Hammontree**

**Supervisor \_\_\_\_\_**