

BUTLER TOWNSHIP MONTHLY BOARD MEETING

September 25, 2023

Call-to-Order 7:00 P.M. Pledge of Allegiance. Roll Call: Present—Supervisor Gary Smith, Treasurer Deb Bracy, Trustee Chris Brenner and Clerk Linda Hammontree. Absent: Trustee Janis Olney. Others present: Velma and Jay Cole, Erica Ewers, Eileen VanVleet, Matt Ashenfelter, Jeff Haines, Beth Brenner, Carmen Torbet, Tom Waltke, Amos S. Steury, Alvin E. Graber, Charles Duncan, LaVonda Deal, Mike Deal, Carla Cardinal, Ron Ries, Dennis Parker, Greg Chapman, Amy Duff, Maria Belding, Jan Nageldinger, Gary Dunn, Erin Gilbert, Hanna Keim, Linda Shaffer, Tess Paradine, George Geer and Laurel Walkup.

Motion by Brenner/Bracy to **approve** August 2023 **minutes and place on file**. Motion carried.

Public Participation: Open comments and concerns about Commercial Kennel Licensing. A DRAFT of Commercial Kennel Licensing regulations was circulated by the public, to the audience and Board members. Motion by Smith/Brenner to present draft of Commercial Kennel Licensing to the Planning Commission, for review. Motion carried.

Budget Amendments: Motion by Smith/Bracy to **move \$25,000 from the General Fund to Road Account, increasing it to \$70,000**. Motion carried.

Treasurer’s Report-Deb Bracy: **General Fund:** Beginning balance @ 4/01/23 \$218,201.17. Receipts: \$ 71,124.00. Transfer from ARPA \$ -0-. Transfer from Tax Account \$ -0-. Expenditures: \$(123,899.77). Balance @ 8/31/23 \$165,425.40. **ARPA Account:** \$18,871.26. **Perpetual Care Fund:** Beginning balance @ 4/01/23 \$945.08. Receipts: \$-0-. Expenditures: \$(-0-). Balance @ 8/31/23 \$945.08. **Total cash-on-hand** \$185,241.74. **Motion** by Brenner/Hammontree to **accept Treasurer’s Report**. Motion carried.

Accounts Payable-Deb Bracy: **Motion** by Brenner/Hammontree to **approve bills be paid**. Motion carried.

Check#	Payee	Reason	Amount
6516	Branch County Treasurer	2018-2021 B-O-R Chargebacks	\$ 45.55
6517	Branch County Treasurer	2023 Drain Special Assessments	5054.00
6518	Branch County Road Commission	2023 Gravel Road Projects Balance	29,785.85
6519	Apex Software	2023 Portal Site Fee	1,000.00
6520	Quincy Fire Association	3 rd Qtr. Fire Protection	8,750.00
6521	Area One Lawn Care	September Lawn Maintenance	1,500.00
6522	Double E Enterprises	Assessing Services	1,037.17
6523	John Hancock	Twp. Board Retirement Benefits	+ 6,200.00
Total of bills paid =			\$53,372.57

Assessor’s Report-Erica Ewers: Dec. 12 B-O-R is scheduled for 9 A.M. Data entry is caught up to Sept. 23. APEX Software sketches are all entered and updated. Initially, 55 sketches wouldn’t load due to an error, and that has been lowered to 23, as of Sept. 22. Working on gathering the Millage rates for winter

tax collection. Picking up paperwork at Equalization and Branch County Abstract office on a regular basis. **Motion** by Hammontree/Bracy **to approve Assessor's report.** Motion carried.

Zoning Report-Matt Ashenfelter: **Permit # 0122**, Gary VanPatten, Ely Road, 50 X 104 X 16 Ag bldg. on concrete foundation, \$50 fee collected, **Permit # 0123**, David Graber, 1027 Clarendon Road, 32 X 48 stick built barn on concrete foundation, permit fee collected \$50, **Permit # 0124** David Graber, 1027 Clarendon Road, 48 X 180 stick built barn on concrete, \$50 fee collected. **Permit # 0125** Junior Cole, 1270 Robinson Road, 8 X 10 elevated pool deck, \$25 fee collected. **Violations:** **Violation notice** sent 9/25/23 to Kendra King, 934 Herricksville Road, for unlawful non-permitted mobile home placed on property, **Violation notice** sent 9/25/23 to Kevin Delucenay, 1177 Burbank Road, for unlawful non-permitted mobile home placed on property, **In process --Violation** junk ordinance & unlawful mobile home (fire damaged structure in 2021) notices sent 8/01/23 , Anna & Damian Lopresto, 1184 Clarendon Road, tickets to issued for court appearance. **Motion** by Bracy/Hammontree **to approve Zoning Report.** Motion carried.

Commission on Aging Presentation: Amy Duff, Executive Director of Branch County Commission on Aging, presented information about the Burnside Center and it's special services, in-home services, activities, legal assistance, classes, meals and discount meals, on site health clinics and MMAP healthcare benefit counseling. Address: 65 Grahl Drive, Coldwater MI 49036 Phone # 517-279-6565.

PA-116 applications for Township approval: **Motion** by Hammontree/Brenner **to give Township approval for PA 116 applications, #1 (re-submit app) PA 43-2023 William J. Wolf, 69 acres Annin Road, 90yrs., and #2 PA 44-2023 James & Kathryn Eicher w/ Jacob and Wilma Eicher, 80 acres Dean Road, 90 yrs.** Motion carried.

Cemetery Clean up day set for **Nov. 8, meet at Twp. Hall at 9 a.m.**, announcement to be by Radio Station WTVB.

Other matters: Ck# 1706 **\$250** & Ck#1709 **\$250** from Roberta Bibler for 2 gravesites at Dayburg Cemetery (South), \$15 Twp. Chair rental, Ck#220 \$500 from Cynthia Frederick for 2 gravesites at Whig Center Cemetery (East), handed over to Treasurer for deposit.

Meeting adjourned 8:12 P.M.

Submitted by Clerk Linda Hammontree

Supervisor_____

